

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Minutes
August 3, 2020
7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, August 3, 2020 via Zoom Video calling at 7:00 p.m. due to Coronavirus Pandemic.

Call to Order – Board Chair, Mr. Geyer called the meeting to order at 7:00 p.m.

Attendance Role Call – Mel Hershey, Member
Anna Dale, Member
Bart Shellenhamer, Vice-Chair
Ron Kopp, Member

Present: Steve Letavic, Township Manager
Jeff Burkhart, Codes/Zoning Officer
Sam Risteff, Golf Course Superintendent
Monique Dykman, MS-4
Andy Brandt, Public Works Director
Mark Stewart, Solicitor
Andrew Kenworthy, HRG Engineer

Absent: Les Gilbert – EMA

Salute the Flag

Citizens Input: None

Approval of Minutes: Approval of July 6, 2020 BOS Regular Meeting Minutes

Ms. Dale motioned to accept the July 6, 2020 BOS Regular Meeting Minutes. Seconded by Mr. Shellenhamer.

Call for Discussion: None

All in favor. Board of Supervisor regular meeting minutes dated July 6th, 2020 approved.

Manager's Report: Steve Letavic, Township Manager

Mr. Letavic presented two resolutions to the Board of Supervisors for consideration of approval relative to traffic signals along Route 230 tied with the proposed construction. The Township is required to be the dedicated agent for the Highway Occupancy Permit.

- Resolution 2020-9 – Installation of a traffic signal along Deodate Road and Rte 230.
- Resolution 2020-10 – Extending a left turn lane for the stacking on Tollhouse Road turning left onto Rte 230, and providing a dedicated right arrow from Rte 230 turning right onto Tollhouse Road, while Tollhouse left on 230 has an arrow.

Mr. Shellenhamer motioned to approve Resolutions 2020-9 and 2020-10. Seconded by Ms. Dale.

Call for Discussion: Mr. Shellenhamer asked a question on the length of the stacked lane turning left on Tollhouse Rd.

Mr. Letavic noted the distance will not be known until the design which is part of the Occupancy Permit. Mr. Letavic offered any input addressed to him via email could be submitted.

Treasurer's Report – Steve Letavic, Township Manager

Mr. Letavic asked for approval to pay the July bills as presented.

Payment of Invoices:

FUND	Checks written in July for Supervisor approval
General Fund	\$ 105,669.99
Golf Course	\$ 47,365.37
Liquid Fuels	\$ 0.00
Escrow	\$ 0.00
LVFC	\$ 0.00
Capital Projects Fund	\$ 92,170.08
Debt Service	\$ 14,419.49
PennVest Fund	\$ 0.00
ME2 Fund	\$ 0.00
Total by when written	\$ 259,624.93

Ms. Dale motioned to pay the July 2020 bills. Mr. Kopp seconded the motion.

Call for Discussion: None

All approved. Motion approved.

Informational Items: Steve Letavic, Township Manager

Legislation passed a bill in the House which is a borrowing mechanism to help with cash flow that could be paid back in 16 months to two years. The bill is now in the Senate. The Londonderry Township could benefit from the bill if a cash flow issue is encountered from COVID-19.

Call for Discussion: Board Chair, Mr. Geyer, asked if it looked like a possibility for approval. Mr. Letavic noted he hoped to have an answer by November of this year; but, with circumstances as they are, it is difficult to determine the outcome and when a decision would be reached.

Zoning/Codes – Jeff Burkhart, Codes

Mr. Burkhart presented to the Board of Supervisors for consideration of approval a request for refund of construction escrow monies on recently built property by Solid Rock Builders, 818 Locust Grove Road. Storm Water Management facilities were installed and inspected. A letter dated July 17, 2020 by HRG recommended release of the escrow.

Mr. Shellenhamer motioned to release escrow monies for 818 Locust Grove property. Seconded by Ms. Dale.

Call for Discussion: None

All approved. Motion carried.

Informational Items: Jeff Burkhart, Codes

Mr. Burkhart provided a brief overview of seven zoning ordinance revisions and amendments to be discussed in the next work session meeting on August 18, 2020. Mr. Burkhart noted the packages will be sent out in advance to the Board of Supervisors for review. The ordinances had been sent to ARRO Engineering for additional review in which they provided feedback with suggestions.

MS4 Environmental Department – Monique Dykman

Monique presented a Progress Report for Environmental MS4 Department in August

- Synoptic sampling consisting of 18 sites throughout the watershed capturing the creek's health will be done a few times preconstruction and post-construction. Penn State is completing weekly monitoring with LTAR. Two partners are taking before and after drone pictures. Lancaster County Conservation District is providing two sondes on the river for continued monitoring and collecting long-term data. All the data will provide huge resources for the Pollution Reduction Plan which should prove incredible results.
- Applied for the Clean Water Fund grant of \$50,000 through the Lancaster Clean Water Partners for continued funding of Phase 2 Construction.

- Attended zoom meetings for Conewago Partners, EPA doing further research on the watershed
- Mulched the rain gardens.
- Conducted site visits for future tree planting

Public Works Report – Andy Brandt presented to the Board of Supervisors a monthly report for work completed in the month of July and discussed work planned for the month of August. Mr. Brandt noted the window at the Township office door should be completed with counters by the end of next week for added security.

Progress Report for Public Works Department 06-20 to 07-18-2020

- Weekly: truck and equipment checks, road checks
- Weekly mowing: Swatara Creek properties, Braeburn Park, Firehouse, Sunset Park
- Cold patched potholes
- Installed/replaced/repared street signs
- Cleaned roadside gutters on Cedar Ave
- Washed trucks
- Mini excavator worked on golf course
- Milled pavement on Brinser Rd at R/R bridge
- Hauled wood chips to office and helped place them in garden
- Cut brush along edges of Sunset Park
- Serviced mowers
- Checked sink hole in front of Twp. office along storm sewer pipe
- Installed safety window in door at office
- Sprayed weeds in Sunset Park
- Cut weeds around street signs

Monthly Planner for August, 2020

- Weekly: truck and equipment checks, road checks
- Weekly mowing: Swatara Creek properties, Braeburn Park, Firehouse, Sunset Park
- Improve drainage on Cedar Ave at E Harrisburg Pike
- Roadside mowing
- Topsoil & seed tire tracks in Sunset Park & along Sunset Dr.
- Spray weeds in Sunset Park
- Place lumber on bottom of bleachers in Sunset Park
- Pave pot holes
- Clean roadside gutters

Mr. Geyer, Chairman, complimented Public Works for the renovations on Hole 18 at the Golf Course. Mr. Brandt will share his recognition with Mr. Templin.

Golf Course and Bar & Grill Report - Sam Risteff, Golf Course Superintendent

Mr. Risteff provided a financial report for the month of July to the Board of Supervisors. Despite the heat, the golf course is doing very, very well. (See Report)

Mr. Risteff discussed the renovations at Hole 18 and the use of rocks on the premises. The Golf Course has more natural grass areas. Monique secured a grant for wildflowers, for Holes 1,2,3,4, 8, 9 and 11. Seeding was completed and 5 acres will not need mowing which will provide additional savings.

Mr. Risteff acknowledged Sue Leggore for assisting two senior golfers who were very close to having heatstroke symptoms. Ms. Leggore iced them down and provided drinks with electrolytes. Mr. Risteff received an email by the golfers extending their gratitude. Mr. Geyer, Board Chair, commended Ms. Leggore for her actions and the representation that she gave the golf course.

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy presented to the Board of Supervisors for consideration to reject any further bids on the water and sewer extension (Swatara Creek Water Project Phase 3) which is now covered by the Developers, Core 5 and Vision Ventures.

Mr. Shellenhamer motioned to reject the bids. Mr. Kopp seconded the motion.

Discussion: Questions were posed about the location of the water lines, if it were binding with the developers, and possible reshaping of the roads. Mr. Letavic confirmed that the Developers agreed to cover the portion in the Conditional Use Application. Mr. Hershey commented that it is a financial win for the Township having two good partners. Mr. Letavic agreed it has been a great partnership with the benefit of working with two partners instead of multiple partners.

All in favor of rejecting all bids. Motion approved.

Mr. Kenworthy reported the following updates with HRG projects:

- Projects continue to advance working with the developers, specifically the water and sewer line making sure that changes to Tollhouse and Deodate are working properly
- Working with design and permitting on the sewer with Londonderry Estates and continue to do a monthly letter to the residents.
- Continue to work on design and permitting on Lauffer Road Bridge
- Continue to work with Monique and her team on the Conewago Creek Project

Mr. Kenworthy noted everything is on schedule and moving forward as anticipated.

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Solicitor's Report – Mark Stewart

Mr. Stewart presented to the Board of Supervisors a request for approval of an amendment for York Haven Power to have an extension from July 31st to October 31st for removal of structures from Shelly and Bashore Island. Mr. Stewart noted the delay was due to DEP confirming asbestos removal, Covid-19 and river conditions. FEMA did approve.

Call for Discussion: Mr. Hershey commented that all removal of structures on Shelley Island is finished and only 43 structures are left on Bashore.

Mr. Shellenhamer motioned to approve the extension. Ms. Dale seconded the motion.

Call for Discussion: Mr. Hershey is acceptable of the approval, but is not in favor of any more extensions.

All in favor. Motion approved.

EMA Report – Les Gilbert (absent)

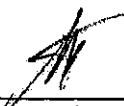
New Business – None

Old Business – Mr. Kopp made arrangements with Mr. Geyer, Chairman to sign the Zoning Amendment for the pump station.

Executive Session – None

Adjournment –

Motion to adjourn by Mr. Shellenhamer. Seconded by Ms. Dale. All in favor. Meeting adjourned 7:46 p.m.



Secretary/db